

## **JOB DESCRIPTION**

**JOB TITLE:** Textile Centre Technician

**SALARY:** Living Wage

**DURATION –** JAN 22-JULY 22

**REPORTS TO:** Future Textiles Manager

**LOCATION:** Dumfries House, Cumnock, East Ayrshire, KA18 2NJ

### **The Prince's Foundation**

The Prince's Foundation provides holistic solutions to challenges facing the world today. We champion a sustainable approach to how we live our lives and build our communities, we run a diverse programme of education and training for all ages and backgrounds and we regenerate and care for places where communities thrive and that visitors enjoy.

We work nationally and internationally but at the heart of our organisation is the heritage-led regeneration of the Dumfries House estate and its wider community, where our principles and philosophies are explored and put into practice.

The work of The Prince's Foundation is inspired by The Prince of Wales's philosophy of harmony: that by understanding the balance, the order and the relationships between ourselves and the natural world, we can create a more sustainable future.

### **Job Purpose**

To support the daily running of a small production unit during a student programme focusing on small batch production for the luxury market. The job will support the tutor team to deliver the programme by preparing and organising tasks to enhance the learners experience. Tasks will include:

Ensuring the production space is clean and well organised

Managing deliveries of cutwork, threads and trims

Stock control

Threading the overlocker/machines during production

Troubleshooting with sewing machines

Preparing fabric and organising bundling

Fusing fabric

Preparing sewing machines for students with additional equipment such as binders

Organising trims and threads for each garment production

Organising labels and packing for each garment.

Carrying out manufacturing task as required to ensure production line flow

### **Personal Specification**

- Efficient time management.
- Forward thinking and able to anticipate and overcome problems.
- Proven ability to work independently as well as excellent team.
- A professional attitude, willingness to help and an ability to remain tactful.
- Self-motivated, energetic and enthusiastic and reliable under pressure.
- Organised with a creative outlook.

### **Skills and Experience**

This role requires an individual with industry experience who is confident on industrial sewing machines and understands manufacturing sewing techniques.

### **Additional Information**

Hours of work: 5 days a week, 9:00 -17:00.

Please note a satisfactory disclosure check will be required.

Applications: Please submit a completed [Application Form](#) together with a cover letter and CV (please note one A4 page maximum each for CV and letter) to Ashleigh Douglas. Please title email: Textiles Curriculum Coordinator, Dumfries House , The Prince's Foundation.

[ashleigh.douglas@princes-foundation.org](mailto:ashleigh.douglas@princes-foundation.org)

Closing date for applications: 26<sup>th</sup> November 2021

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