



JOB DESCRIPTION

Position:	Housekeeper
Reports to:	Mary Bell, Head of Housekeeping
Salary:	£11,583
Base:	Dumfries House Estate

The Prince's Foundation

The Prince's Foundation provides holistic solutions to challenges facing the world today. We champion a sustainable approach to how we live our lives and build our communities, we run a diverse programme of education and training for all ages and backgrounds, and we regenerate and care for places where communities thrive and that visitors enjoy.

We work nationally and internationally but at the heart of our organisation is the heritage-led regeneration of the Dumfries House estate and its wider community, where our principles and philosophies are explored and put into practice.

The work of The Prince's Foundation is inspired by The Prince of Wales's philosophy of harmony: that by understanding the balance, the order and the relationships between ourselves and the natural world we can create a more sustainable future.

Location:

Dumfries House Estate

The Role:

Cleaning of all buildings within the Estate

Key Tasks:

Cleaning buildings safely and to a high standard.
Maintaining stock levels.
Reporting faults and repairs

Person Specification:

Reliable and adaptable

Willing to learn and work within a team

Integrity

A basic knowledge of cleaning, but training will be given

A current driving license.

Other:

25 hours per week, over 5 days. This will include weekends, afternoon, and evening shifts.

Applications: Please submit a completed [Application Form](#) together with a cover letter and CV (please note one A4 page maximum each for CV and letter) to

Reception@dumfries-house.org.uk

Closing date for applications: Friday 16th July 2021